

## Appendix 1: Accessibility audit

Feature	Description	Actions to be taken	Person responsible	Date to complete actions by
Number of storeys	The Academy is spread over a three and two storey building.	Ensure that access to the lifts are kept clear and that access to blocks are clearly highlighted and maintained.	Site Team	Ongoing
Corridor access	Corridors are a variety of 100m straight corridors in the new building and narrow winding corridors in the old building.	Ensure that flooring is kept up to date and replaced as budgets allow. N	Area Manager/Principal	Ongoing
Lifts	The site has two lifts. One in A Block and one in H Block.	Ensure that the cycle for servicing is up to date and completed.	Area Manager/Site Team	Six Monthly
Parking bays	Eight parking bays at the front of A Block and four at the Community Entrance	Ensure that non-essential parking is challenged in the disabled parking bays. Where necessary staff are supported and allowed to use the disabled parking bays	Principal/HR	Ongoing
Entrances	All entrances to the new build are up to date and older buildings have had modifications	Monitor the surface and potential hazards to present entrances	All	Ongoing
Ramps	All buildings have ramp access	Monitor the surface and potential hazards to present	All	Ongoing

		ramps		
Toilets	13 Disabled Toilets on Site	Continue with the refurbishment of toilets where budgets allow	Principal/Area Manager	Ongoing
Reception area	Ramped entrance to reception	No actions to be taken	Principal PA	Ongoing
Internal signage	All clear for fire exit	Updated as and when	Site team	Ongoing
Emergency escape routes	All access routes are available for pupils. Caterpillars are available for pupils in wheel chairs to evacuate the building from A block 1 <sup>st</sup> and 2 <sup>nd</sup> floor	Machines serviced Training for machines required	Site team SEN Manager	Twice yearly Annually